

**System and Method for Resource Reduction  
Receipt Log and Audit Trail**

**ABSTRACT**

A system and method that tracks surplus reduction actions  
5 is disclosed. Managers and other decision makers take various  
actions regarding employees. Actions are recorded and tracked  
in a data store. Included with the action is an identifier,  
such as a digital signature, of the decision maker that  
performed the action. Affected (i.e., surplus) employees are  
10 notified that they have been selected as surplus. Affected  
employees acknowledge such identification as well as any  
confidentiality and non-compete obligations. Affected employees  
electronically sign non-compete agreements and such digital  
signatures are also recorded in the data store evidencing the  
15 employees' acknowledgment of such confidentiality and non-  
compete obligations. Electronic keys, such as user IDs and  
passwords, may also be sent to employees that acknowledge  
surplus actions and non-compete obligations. These electronic  
keys enable the affected employees to access materials, such as  
20 job databases and other relocation and employment information.